



## State of North Carolina Office of Information Technology Services

Michael F. Easley, Governor

George Bakolia, State Chief Information Officer

June 9, 2005

### Memorandum

**To:** Agency CIOs, Project Managers and Interested Parties  
**From:** Tom Runkle  
**Subject:** Status Report on Project Portfolio Management as of June 9, 2005

The purpose of this memorandum is to provide you with key status information regarding the Project Portfolio Management implementation. As stated in several meetings, ITS recognizes that this project is one of culture more so than technology, and your active participation and involvement are critical to the success of this endeavor.

### Current Status highlights:

1. The tool has been configured based on the feedback from the early adopter pilots, and is ready for production.
2. User registration for all training classes is complete and class assignments have been communicated to each agency CIO.
3. The May 23<sup>rd</sup> Briefings have been held with the agency CIO's and CFO's
4. The Conceptual classes have begun and will continue through next Monday (June 13<sup>th</sup>, 2005)

### Next and Future Steps for this Project:

The actual tool training will begin next Monday, June 13<sup>th</sup>, 2005, and run through July 14<sup>th</sup>. We will be training over 150 users of the tool during that time. Use of the tool by the agencies will begin after the appropriate users have been trained, with all project status reporting and approvals going through the tool after people have been trained.

If you have any questions about this report or the project, feel free to contact anyone on the project team: Tom Runkle, Sharon Hayes, Jesus Lopez, Denny McGuire and Jim Tulenko. Team contact information has been posted on the SCIO web site. We may not have an immediate answer to your question, but we will find the answers for you.